

Licensing Sub-Committee (Statutory)

Monday 31 October 2022 at 10.00 am

**To be held at the Town Hall, Pinstone
Street, Sheffield, S1 2HH**

The Press and Public are Welcome to Attend

Membership

Councillors Jayne Dunn (Chair), Maroof Raouf and Sophie Thornton

PUBLIC ACCESS TO THE MEETING

The Licensing Committee carries out a statutory licensing role, including licensing for taxis and public entertainment.

As a lot of the work of this Committee deals with individual cases, some meetings may not be open to members of the public.

Recording is allowed at Licensing Committee meetings under the direction of the Chair of the meeting. Please see the website or contact Democratic Services for details of the Council's protocol on audio/visual recording and photography at council meetings.

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk. You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday.

You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda.

If you require any further information please contact John Turner on 0114 474 1947 or email john.turner@sheffield.gov.uk

FACILITIES

There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

**LICENSING SUB-COMMITTEE AGENDA
31 OCTOBER 2022**

Order of Business

- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**
To identify items where resolutions may be moved to exclude the press and public
- 4. Declarations of Interest**
Members to declare any interests they have in the business to be considered at the meeting
- 5. Licensing Act 2003 - Meltdown E-Sports Bar, 39-41 Lower Floor, Snig Hill, Sheffield, S3 8NA**
Report of the Chief Licensing Officer

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ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

If you are present at a meeting of the Council, of its Policy Committees, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest** (DPI) relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority –
 - under which goods or services are to be provided or works are to be executed; and
 - which has not been fully discharged.

- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) –
 - the landlord is your council or authority; and
 - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
 - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
 - (b) either -
 - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
 - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously.

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Standards Committee in relation to a request for dispensation.

Further advice can be obtained from David Hollis, Interim Director of Legal and Governance by emailing david.hollis@sheffield.gov.uk.

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SHEFFIELD CITY COUNCIL Licensing Sub Committee Report



Report of: Chief Licensing Officer, Head of Licensing

Date: Monday 31st October 2022 – 10am

Subject: Licensing Act 2003

Author of Report: Jayne Gough

Summary: To consider an application to vary a premises licence made under the Licensing Act 2003.

Meltdown E-Sports Bar, 39-41 Lower Floor Snig Hill, Sheffield, S3 8NA

Recommendations: That members carefully consider the representations made and take such steps, as the Sub Committee consider necessary for the promotion of the Licensing Objectives.

Background Papers: Attached documents
[Sheffield City Councils Statement of Licensing Policy](#)

Category of Report: OPEN

**REPORT OF THE CHIEF LICENSING OFFICER
(HEAD OF LICENSING) TO THE LICENSING SUB COMMITTEE
LICENSING ACT 2003**

Ref No: 155/22

Meltdown E-Sports Bar, 39-41 Lower Floor Snig Hill, Sheffield, S3 8NA

1.0 PURPOSE OF REPORT

1.1 To consider an application for the Variation of a premises licence made under Section 34 of the Licensing Act 2003.

2.0 THE APPLICATION

2.1 The applicants are McSquared E-Sports Ltd.

2.2 The application was received by the Licensing Service on the 5th September 2022, and is attached to Appendix 'A' of this report.

2.3 A copy of the current Premises Licence is attached at Appendix 'B'.

2.4 Throughout the consultation period, conditions have been agreed with the Environmental Protection Service and South Yorkshire Police which are detailed in the report at Appendix 'C'.

3.0 REASONS FOR REFERRAL

3.1 Outstanding representations concerning the application have been received from the following parties and are attached at Appendix 'D'.

**1 x Local Councillor
2 x Local Residents**

3.2 The applicant and objectors who have made a written representation have been invited to attend the hearing. Copies of the front page of the notices are attached to this report labelled Appendix 'E'.

4.0 FINANCIAL IMPLICATIONS

4.1 There are no specific financial implications arising from this application. However, additional costs may be incurred should the matter go to appeal. In such an eventuality it may not be possible to recover all these costs. The impact of these additional costs (if any) will be kept under review and may be subject of a further report during the year.

5.0 THE LEGAL POSITION

5.1 The Licensing Act 2003 at section 4 (1) requires the Licensing Authority to carry out its functions with a view to promoting the Licensing Objectives which section 4(2) sets

out as:

- a) the prevention of crime and disorder;
- b) public safety;
- c) the prevention of public nuisance;
- d) the protection of children from harm.

5.2 Section 4(3) of the Licensing Act also requires the Licensing Authority to have regard to the published statement of Licensing Policy and any guidance issued by the Secretary of State under section 182.

6.0 HEARING REGULATIONS

6.1 Regulations governing hearings under the Licensing Act 2003 have been made by the Secretary of State.

6.2 The Licensing Authority has provided all parties with the information required in the Regulations to the 2003 Act as set out at Appendix 'E'.

6.3 Attached at Appendix 'E' is the following:

- a) a copy of the Notice of Hearing;
- b) the rights of a party provided in Regulations 15 and 16;
- c) the consequences if a party does not attend or is not represented at the hearing
- d) the procedure to be followed at the hearing.

7.0 APPEALS

7.1 The Licensing Act 2003 section 181 and Schedule 5 makes provision for appeals to be made by the applicant and those making representations against decisions of the Licensing Authority to the Magistrates' Court.

8.0 RECOMMENDATIONS

8.1 That Members carefully consider the representations made and take such steps as the Sub-Committee consider appropriate for the promotion of the Licensing Objectives.

9.0 OPTIONS OPEN TO THE COMMITTEE

9.1 To vary the premises licence in the terms requested.

9.2 To vary the premises licence with conditions.

9.3 To reject the whole or part of the application.

Steve Linn

Appendix 'A'

The Application



* required information

Section 1 of 18

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant? Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Yes No

Applicant Details

* First name

* Family name

* E-mail

Main telephone number Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

Applying as a business or organisation, including as a sole trader

Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House? Yes No

Registration number

Business name If your business is registered, use its registered name.

VAT number Put "none" if you are not registered for VAT.

Legal status

Note: completing the Applicant Business section is optional in this form.

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 18

APPLICATION DETAILS

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

I/we, as named in section 1, being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in section 2 below.

* Premises Licence Number

Are you able to provide a postal address, OS map reference or description of the premises?

- Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Premises Contact Details

Telephone number

Continued from previous page...

Non-domestic rateable value of premises (£)

4,250

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VARIATION

Do you want the proposed variation to have effect as soon as possible?

Yes No

Do you want the proposed variation to have effect in relation to the introduction of the late night levy?

Yes No

You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable to the late night levy.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Describe Briefly The Nature Of The Proposed Variation

Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.

CHANGE OF LAYOUT AND INCREASE OF CAPACITY FROM 150 TO 250

ADDITION OF FORMER SMOKING AREA TO REAR OF PREMISES VOLUNTARILY REMOVED AS PART OF LAST VARIATION IN 2019

REMOVAL OF CONDITION 14 - "When the stage is cleared of gaming equipment, members of the public shall not use the area for consumption of alcohol or dancing."

AMEND CONDITIONS 5, 25, 28

5. "The capacity of the premises will be limited to a maximum of 250 persons"

25. "On Fridays and Saturdays 1 Door Supervisor will be deployed from 21:00 hours until 15 minutes after the premises close. At least 2 Door Supervisors will be deployed for any large scale events and live music shows. Door Supervisors will request dispersing customers to be mindful of nearby noise sensitive premises."

28. "Draught beer, cider and spirits will be supplied in polycarbonate drinking vessels on a risk assessed basis and will always be in use during and large scale events or music shows."

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PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will the schedule to provide plays be subject to change if this application to vary is successful?

Continued from previous page...

Yes

No

Section 5 of 18

PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will the schedule to provide films be subject to change if this application to vary is successful?

Yes

No

Section 6 of 18

PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will the schedule to provide indoor sporting events be subject to change if this application to vary is successful?

Yes

No

Section 7 of 18

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will the schedule to provide boxing or wrestling entertainments be subject to change if this application to vary is successful?

Yes

No

Section 8 of 18

PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will the schedule to provide live music be subject to change if this application to vary is successful?

Yes

No

Section 9 of 18

PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will the schedule to provide recorded music be subject to change if this application to vary is successful?

Yes

No

Section 10 of 18

PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will the schedule to provide performances of dance be subject to change if this application to vary is successful?

Yes

No

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Continued from previous page...

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will the schedule to provide anything similar to live music, recorded music or performances of dance be subject to change if this application to vary is successful?

- Yes No

Section 12 of 18

PROVISION OF LATE NIGHT REFRESHMENT

Will the schedule to provide late night refreshment be subject to change if this application to vary is successful?

- Yes No

Section 13 of 18

SUPPLY OF ALCOHOL

Will the schedule to supply alcohol be subject to change if this application to vary is successful?

- Yes No

Section 14 of 18

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.

Provide information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

Section 15 of 18

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

WEDNESDAY

Start End
Start End

THURSDAY

Start End
Start End

FRIDAY

Start End
Start End

SATURDAY

Start End
Start End

SUNDAY

Start End
Start End

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

The above times are our current standard opening hours - we sometimes vary these depending on the season and certain events and private parties.
We don't currently regularly open on Sundays or Mondays but we may do in future.
We DO NOT wish to alter our original license times.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

CONDITION 14 - WHEN THE STAGE IS CLEARED OF GAMING EQUIPMENT, MEMBERS OF THE PUBLIC SHALL NOT USE THE AREA FOR CONSUMPTION OF ALCOHOL OR DANCING.

I have enclosed the premises licence

Continued from previous page...

I have enclosed the relevant part of the premises licence

Reasons why I have failed to enclose the premises licence or relevant part of premises licence.

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

WE WILL CONTINUE TO PROVIDE A CCTV SYSTEM AS PER CONDITION 2 AND MORE CAMERAS HAVE BEEN ADDED TO THE VENUE.

b) The prevention of crime and disorder

WE WILL CONTINUE TO PROVIDE A CCTV SYSTEM AS PER CONDITION 2 AND MORE CAMERAS HAVE BEEN ADDED TO THE VENUE.

c) Public safety

NO CHANGES

d) The prevention of public nuisance

THE PROPOSED SMOKING AREA TO THE REAR OF THE PROPERTY WILL ONLY BE ACCESIBLE BY THE PUBLIC TILL 23:00 HOURS WHEN THE VENUE IS OPEN.

e) The protection of children from harm

NO CHANGES

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NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

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PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Variation Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

If you own a large premise you are subject to additional fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

100.00

DECLARATION

I/WE UNDERSTAND THAT IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

Ticking this box indicates you have read and understood the above declaration

Continued from previous page...

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name	<input type="text" value="MATTHEW COLLINSON"/>
* Capacity	<input type="text" value="DIRECTOR"/>
* Date	<input type="text" value="06"/> / <input type="text" value="09"/> / <input type="text" value="2022"/>
	dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/sheffield/change-1> to upload this file and continue with your application.

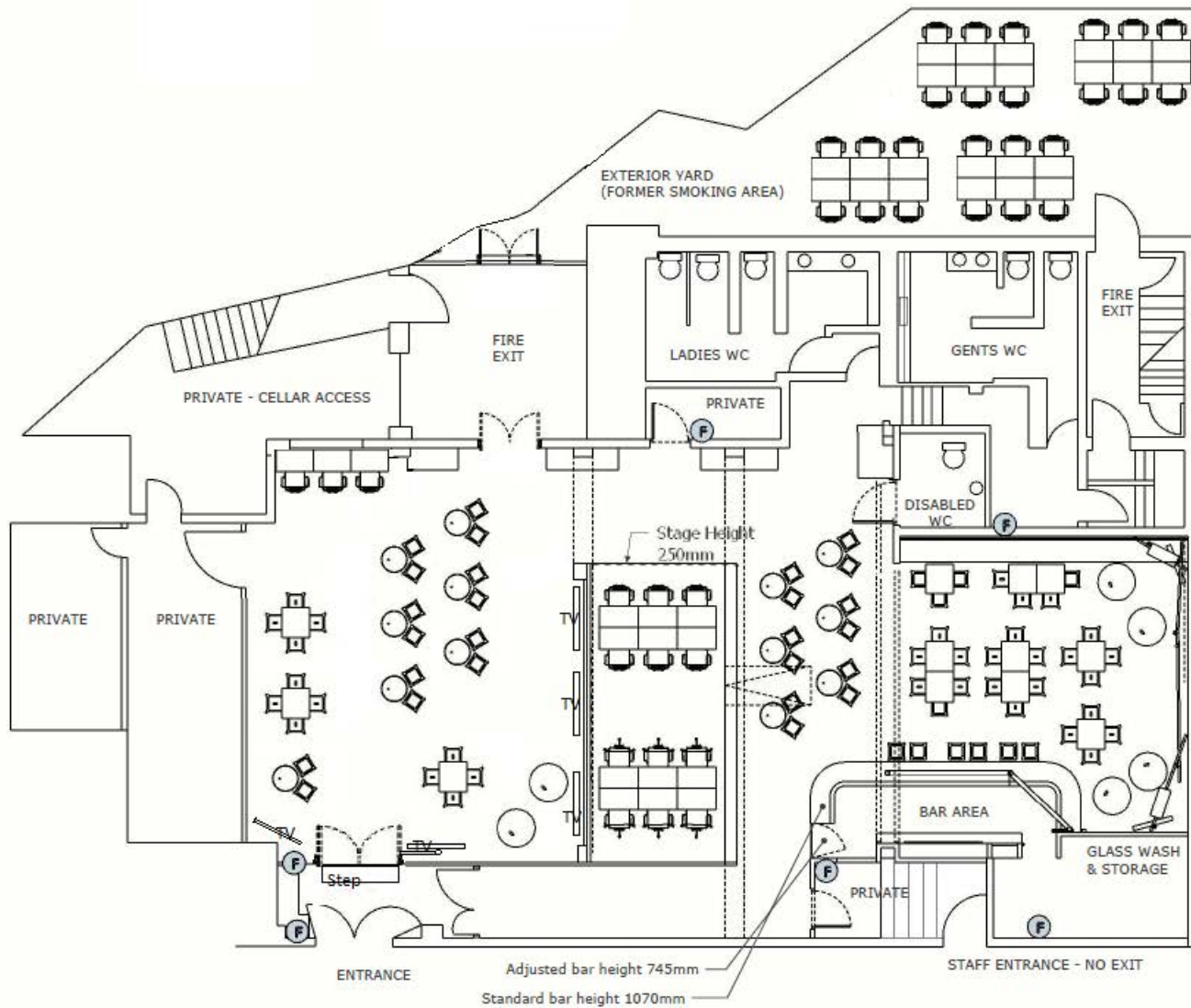
Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

OFFICE USE ONLY

Applicant reference number	<input type="text"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [Next >](#)



CENTRAL TABLES, CHAIRS AND BARRELS ALL REMOVABLE FOR BUSY PERIODS.

Appendix 'B'

Current Premises Licence

Licensing Act 2003 Premises Licence

Issue No: 13

SY001165 PR

LOCAL AUTHORITY



Licensing Service

Place Portfolio

Block C Staniforth Road Depot
Staniforth Road
Sheffield
S9 3HD

Tel: 0114 2734264

Taxi Enquiries: taxilicensing@sheffield.gov.uk

General Licensing: licensing@sheffield.gov.uk

The Sheffield City Council being the Licensing Authority under the above Act, hereby grant this licence in accordance with the requirements of the Licensing Act 2003 in respect of and subject to the conditions attached:

Part 1 - Premises Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

Meltdown E-Sports Bar

39 Snig Hill, Sheffield, S3 8NA.

Telephone 0114 2739530

WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- an exhibition of a film
- an indoor sporting event
- a performance of live music
- any playing of recorded music
- a performance of dance
- entertainment of a similar description to that falling within a performance of live music, any playing of recorded music or a performance of dance
- provision of late night refreshment
- the supply of alcohol

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity	Day	Time From	Time To
B. Exhibition of films (Indoors)			
	Sunday	10:00am	4:00am
	Monday	10:00am	4:00am
	Tuesday	10:00am	4:00am
	Wednesday	10:00am	4:00am
	Thursday	10:00am	4:00am
	Friday	10:00am	4:00am
	Saturday	10:00am	4:00am
	New Years Eve (31/12)	10:00am	Midnight
	New Years Day (01/01)		

00:00 to Standard Terminal Hour



THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES continued ...

Activity	Day	Time From	Time To
C. Indoor sporting event			
	Sunday	10:00am	4:00am
	Monday	10:00am	4:00am
	Tuesday	10:00am	4:00am
	Wednesday	10:00am	4:00am
	Thursday	10:00am	4:00am
	Friday	10:00am	4:00am
	Saturday	10:00am	4:00am
	New Years Eve (31/12)	10:00am	Midnight
	New Years Day (01/01)		
00:00 to Standard Terminal Hour			
E. Performance of live music (Indoors)			
	Sunday	10:00am	6:00am
	Monday	10:00am	6:00am
	Tuesday	10:00am	6:00am
	Wednesday	10:00am	6:00am
	Thursday	10:00am	6:00am
	Friday	10:00am	6:00am
	Saturday	10:00am	6:00am
	New Years Eve (31/12)	10:00am	Midnight
	New Years Day (01/01)		
00:00 to Standard Terminal Hour			
F. Playing of recorded music (Indoors)			
	Sunday	10:00am	6:00am
	Monday	10:00am	6:00am
	Tuesday	10:00am	6:00am
	Wednesday	10:00am	6:00am
	Thursday	10:00am	6:00am
	Friday	10:00am	6:00am
	Saturday	10:00am	6:00am
	New Years Eve (31/12)	10:00am	Midnight
	New Years Day (01/01)		
00:00 to Standard Terminal Hour			
G. Performance of dance (Indoors)			
	Sunday	10:00am	6:00am
	Monday	10:00am	6:00am
	Tuesday	10:00am	6:00am
	Wednesday	10:00am	6:00am
	Thursday	10:00am	6:00am
	Friday	10:00am	6:00am
	Saturday	10:00am	6:00am
	New Years Eve (31/12)	10:00am	Midnight
	New Years Day (01/01)		
00:00 to Standard Terminal Hour			
H. Entertainment of a similar description to that falling within E, F, or G (Indoors)			
	Sunday	10:00am	6:00am
	Monday	10:00am	6:00am
	Tuesday	10:00am	6:00am
	Wednesday	10:00am	6:00am
	Thursday	10:00am	6:00am
	Friday	10:00am	6:00am
	Saturday	10:00am	6:00am
	New Years Eve (31/12)	10:00am	Midnight

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES continued ...

Activity	Day	Time From	Time To
H. Entertainment of a similar description to that falling within E, F, or G (Indoors) continued ...			
New Years Day (01/01)			
00:00 to Standard Terminal Hour			
I. Late night refreshment (Indoors)			
	Sunday	11:00pm	5:00am
	Monday	11:00pm	5:00am
	Tuesday	11:00pm	5:00am
	Wednesday	11:00pm	5:00am
	Thursday	11:00pm	5:00am
	Friday	11:00pm	5:00am
	New Years Eve (31/12)	11:00pm	5:00am
	Saturday	11:00pm	5:00am
	New Years Day (01/01)		
00:00 to Standard Terminal Hour			
J. Supply of alcohol for consumption ON and OFF the premises			
	Sunday	10:00am	5:30am
	Monday	10:00am	5:30am
	Tuesday	10:00am	5:30am
	Wednesday	10:00am	5:30am
	Thursday	10:00am	5:30am
	Friday	10:00am	5:30am
	Saturday	10:00am	5:30am
	New Years Eve (31/12)	10:00am	Midnight
	New Years Day (01/01)		
00:00 to Standard Terminal Hour			

THE OPENING HOURS OF THE PREMISES

Day	Time From	Time To
Sunday	10:00am	6:20am
Monday	10:00am	6:20am
Tuesday	10:00am	6:20am
Wednesday	10:00am	6:20am
Thursday	10:00am	6:20am
Friday	10:00am	6:20am
Saturday	10:00am	Midnight
New Years Eve (31/12)	10:00am	Midnight
New Years Day (01/01)		

00:00 to Standard Terminal Hour

PLEASE NOTE:

In the event, that the hours permitted on this premises licence differ from those authorised on your planning consent, you **MUST ONLY** operate to which ever is the most restrictive permission.

Both Licensing and Planning carry out enforcement activities and if you are found to be in breach of either your premises licence and / or your planning consent, it may result in legal action being taken against you.

WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

- J. Supply of alcohol for consumption ON and OFF the premises

Licensing Act 2003 Premises Licence

Issue No: 13

SY001165 PR

Part 2

NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE

McSquared Esports Ltd
37 West End Lane, Rossington, Doncaster, DN11 OPQ.

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

McSquared Esports Ltd

10765399

NAME, ADDRESS AND TELEPHONE NUMBER OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL

Matthew Paul COLLINSON

PERSONAL LICENCE NUMBER AND ISSUING AUTHORITY OF PERSONAL LICENCE HELD BY DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL

Licence No: LN/201800521

Issued by: Doncaster

STATE WHETHER ACCESS TO THE PREMISES BY CHILDREN IS RESTRICTED OR PROHIBITED

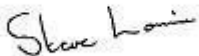
Restricted

LICENCE DATES

Licence first effective date: 24 November, 2005

This Premises Licence shall be in force from: 25 February, 2014

Issue date of this licence: 4 October, 2019



Steve Lonnia
Head of Licensing Services
On behalf of Sheffield City Council (Issuing Licensing Authority)





ANNEXES

Annex 1A - Mandatory Conditions

Mandatory Condition 1 (Section 19 ss 2)

Where a licence authorises the sale of alcohol then no supply of alcohol may be made under the premises licence -

- (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
- (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

Mandatory Condition 2 (Section 19 ss 3)

Where a licence authorises the sale of alcohol then every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Mandatory Condition 3 (Section 20)

1. Where a premises licence authorises the exhibition of films, the licence includes the following conditions relating to the admission of children to the exhibition:
 - (a) The admission of children (under 18) to the exhibition of any film must be restricted in accordance with the classification set by the film classification body (currently the BBFC).
 - (b) In a case where there is no classification given by the classification body (the BBFC) the admission of children to the exhibition of any film must be restricted in accordance with any recommendation given by the Licensing Authority.
2. In this section -
 - “children” means persons aged under 18; and
 - “film classification body” means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (c.39) (authority to determine suitability of video works for classification).

Mandatory Condition 4 (Section 21)

Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity each such individual must be licensed by the Security Industry Authority.

Annex 1B - Mandatory Condition effective from 28th May 2014:

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1-
 - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - (b) “permitted price” is the price found by applying the formula-

$$P = D + (D \times V)$$

where-

- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence-
 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.

ANNEXES continued ...

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 1C - Mandatory Conditions effective from 1st October 2014:

- 1.-(1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises-
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to-
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
- 3.- (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either-
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.
4. The responsible person must ensure that-
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures-
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

ANNEXES continued ...**Annex 2 - Conditions consistent with the operating schedule**

1. There shall be no adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.
2. A Colour CCTV system to the specification of South Yorkshire Police will be fitted, maintained and in use at all times when the premises are open. CCTV images will be stored for 30 days. Police will be given access to the copies of images for purposes in connection with the prevention and detection of crime and disorder.
3. No films or videos of any description will be shown so that they can be viewed by persons under the age of any applicable BBFC/Local Authority certification.
4. The DPS or some other such person will be assigned to act as lead safeguarder for children's issues at the premises.
5. The capacity of the premises will be limited to a maximum of 150 persons.
6. The premises licence holder shall prominently display notices on all building exits reminding patrons to leave the premises and use external areas quietly, so as not to disturb neighbours.
7. Doors intended to function as part of an acoustic lobby shall not be propped open at any time.
8. The designated premises supervisor or a nominated member of staff must take a pro-active approach to noise control, regularly and frequently checking that noise from patrons using the external areas on or within the immediate vicinity of the premises, and any breakout or transmission of internal noise to such areas, is managed so as to prevent nuisance.
9. No amplified sound shall be played except through an in-house sound system fitted with a sound limiter, the design and settings of which shall have received the prior written approval of Sheffield City Council's Environmental Protection Service.
10. All ventilation outlets serving licensed areas are to be acoustically baffled.
11. Exits intended for emergency use only shall not otherwise be left open.
12. The venue door supervisors or a designated member of staff are to control noise from patrons, and those persons wishing to enter who are outside and in close proximity to the premises, so as to prevent nuisance.
13. In the event that the investigation of complaints received evidences nuisance due to noise breakout from the premises then, notwithstanding any sound attenuation works already undertaken, a further scheme of sound attenuation works capable of preventing noise nuisance from the premises shall be submitted to and approved by the Environmental Protection Service. Such further scheme of works shall then be installed as approved within an agreed timescale and shall thereafter be retained.
14. When the stage is cleared of gaming equipment, members of the public shall not use the area for consumption of alcohol or dancing.
15. A permanent fixed residual current device (RCD) must protect the electrical power serving all amplified music equipment used for the purposes of live music or similar entertainment.
16. Text/Radio pagers must be in use at all times door supervisors are deployed. The pager link will be activated, made available and be monitored by the DPS at all times that the premises are open to the public. All instances of crime and disorder will be reported via text/radio pager link by the DPS or nominated representative to an agreed Police contact point.
17. No customers carrying open or sealed vessels shall be admitted to the premises at any time that the premises are open to the public.
18. Once an hour after 24:00, a staff member or door supervisor will make external sweeps to check that noise from the premises is not audible.

ANNEXES continued ...

19. No externally mounted wall speakers are permitted.
20. All doors and windows will be kept closed after 22:00 hours except for the purposes of access and egress and in the event of an emergency.
21. Telephone numbers for taxi firms will be displayed in prominent locations.
22. Staff and/or door supervisors will ensure that people do not congregate outside the premises.
23. Smokers will be requested not to congregate on Bank Street.
24. No drinks in open containers shall be taken off the premises or beyond the doors located on Snig Hill.
25. On Fridays and Saturdays at least 1 door supervisor per 100 customers or part thereof will be deployed from 21:00 hours until 15 minutes after the premises close. A minimum of 2 door supervisors will be deployed from 22:00 hours. Door supervisors will use a counting device to determine level of customers within the premises and monitor and manage occupancy levels.
On Fridays and Saturdays a minimum of 2 door supervisors will be located at each point of exit 30 minutes prior to the premises closing until 15 minutes after the premises closes in order to aid the swift dispersal of customers away from the area. Door supervisors will request dispersing customers to be mindful of the nearby noise sensitive premises.
26. An incident log book will be kept at the premises and made available to the Police or other responsible authority on request.
27. There will be a written drugs policy. Regular drug searches will be carried out and the results recorded in a log book.
28. Draught beer, cider and spirits will be supplied in polycarbonate drinking vessels after 20:00 hours.
29. No under 18's are permitted into the premises after 19:00 hours.
30. A challenge 25 policy is to be in force, acceptable forms of identification will be passport or photocard driving licence.

Annex 3 - Conditions attached after a hearing by the licensing authority

1. No customers shall be permitted entry after 03:30 hours.
2. Internal bottle bins will not be emptied after 23:00 and before 09:00 hours Monday to Friday and 10:00 hours Saturday & Sunday.

Annex 4 - Plans

April 29, 2019
39 to 41, Lower Floor, Snig Hill, Sheffield, S3 8NA
A 01

Premises Licence Summary SY001165 PR

LOCAL AUTHORITY



Licensing Service

Place Portfolio

Block C Staniforth Road Depot
 Staniforth Road
 Sheffield
 S9 3HD

Tel: 0114 2734264

Taxi Enquiries: taxilicensing@sheffield.gov.uk

General Licensing: licensing@sheffield.gov.uk

The Sheffield City Council being the Licensing Authority under the above Act, hereby grant this licence in accordance with the requirements of the Licensing Act 2003 in respect of and subject to the conditions attached:

Premises Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

Meltdown E-Sports Bar

39 Snig Hill, Sheffield, S3 8NA.

Telephone 0114 2739530

WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- an exhibition of a film
- an indoor sporting event
- a performance of live music
- any playing of recorded music
- a performance of dance
- entertainment of a similar description to that falling within a performance of live music, any playing of recorded music or a performance of dance
- provision of late night refreshment
- the supply of alcohol

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity	Day	Time From	Time To
B. Exhibition of films (Indoors)			
	Sunday	10:00am	4:00am
	Monday	10:00am	4:00am
	Tuesday	10:00am	4:00am
	Wednesday	10:00am	4:00am
	Thursday	10:00am	4:00am
	Friday	10:00am	4:00am
	Saturday	10:00am	4:00am
	New Years Eve (31/12)	10:00am	Midnight
	New Years Day (01/01)		

00:00 to Standard Terminal Hour



Premises Licence Summary SY001165 PR

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES continued ...

Activity	Day	Time From	Time To
C. Indoor sporting event			
	Sunday	10:00am	4:00am
	Monday	10:00am	4:00am
	Tuesday	10:00am	4:00am
	Wednesday	10:00am	4:00am
	Thursday	10:00am	4:00am
	Friday	10:00am	4:00am
	Saturday	10:00am	4:00am
	New Years Eve (31/12)	10:00am	Midnight
	New Years Day (01/01)		

00:00 to Standard Terminal Hour

E. Performance of live music (Indoors)			
	Sunday	10:00am	6:00am
	Monday	10:00am	6:00am
	Tuesday	10:00am	6:00am
	Wednesday	10:00am	6:00am
	Thursday	10:00am	6:00am
	Friday	10:00am	6:00am
	Saturday	10:00am	6:00am
	New Years Eve (31/12)	10:00am	Midnight
	New Years Day (01/01)		

00:00 to Standard Terminal Hour

F. Playing of recorded music (Indoors)			
	Sunday	10:00am	6:00am
	Monday	10:00am	6:00am
	Tuesday	10:00am	6:00am
	Wednesday	10:00am	6:00am
	Thursday	10:00am	6:00am
	Friday	10:00am	6:00am
	Saturday	10:00am	6:00am
	New Years Eve (31/12)	10:00am	Midnight
	New Years Day (01/01)		

00:00 to Standard Terminal Hour

G. Performance of dance (Indoors)			
	Sunday	10:00am	6:00am
	Monday	10:00am	6:00am
	Tuesday	10:00am	6:00am
	Wednesday	10:00am	6:00am
	Thursday	10:00am	6:00am
	Friday	10:00am	6:00am
	Saturday	10:00am	6:00am
	New Years Eve (31/12)	10:00am	Midnight
	New Years Day (01/01)		

00:00 to Standard Terminal Hour

H. Entertainment of a similar description to that falling within E, F, or G (Indoors)			
	Sunday	10:00am	6:00am
	Monday	10:00am	6:00am
	Tuesday	10:00am	6:00am
	Wednesday	10:00am	6:00am
	Thursday	10:00am	6:00am
	Friday	10:00am	6:00am
	Saturday	10:00am	6:00am
	New Years Eve (31/12)	10:00am	Midnight
	New Years Day (01/01)		

00:00 to Standard Terminal Hour



Premises Licence Summary SY001165 PR

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES continued ...

Activity	Day	Time From	Time To
I. Late night refreshment (Indoors)			
	Sunday	11:00pm	5:00am
	Monday	11:00pm	5:00am
	Tuesday	11:00pm	5:00am
	Wednesday	11:00pm	5:00am
	Thursday	11:00pm	5:00am
	Friday	11:00pm	5:00am
	New Years Eve (31/12)	11:00pm	5:00am
	Saturday	11:00pm	5:00am
	New Years Day (01/01)		

00:00 to Standard Terminal Hour

J. Supply of alcohol for consumption ON and OFF the premises			
	Sunday	10:00am	5:30am
	Monday	10:00am	5:30am
	Tuesday	10:00am	5:30am
	Wednesday	10:00am	5:30am
	Thursday	10:00am	5:30am
	Friday	10:00am	5:30am
	Saturday	10:00am	5:30am
	New Years Eve (31/12)	10:00am	Midnight
	New Years Day (01/01)		

00:00 to Standard Terminal Hour

THE OPENING HOURS OF THE PREMISES

Day	Time From	Time To
Sunday	10:00am	6:20am
Monday	10:00am	6:20am
Tuesday	10:00am	6:20am
Wednesday	10:00am	6:20am
Thursday	10:00am	6:20am
Friday	10:00am	6:20am
Saturday	10:00am	Midnight
New Years Eve (31/12)	10:00am	Midnight
New Years Day (01/01)		

00:00 to Standard Terminal Hour

PLEASE NOTE:

In the event, that the hours permitted on this premises licence differ from those authorised on your planning consent, you MUST ONLY operate to which ever is the most restrictive permission.

Both Licensing and Planning carry out enforcement activities and if you are found to be in breach of either your premises licence and / or your planning consent, it may result in legal action being taken against you.

WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

- J. Supply of alcohol for consumption ON and OFF the premises

NAME, (REGISTERED) ADDRESS OF HOLDER OF PREMISES LICENCE

McSquared Esports Ltd
37 West End Lane, Rossington, Doncaster, DN11 OPQ.

Licensing Act 2003

Issue No: 13

Premises Licence Summary SY001165 PR

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

McSquared Esports Ltd

10765399

NAME OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL

Matthew Paul COLLINSON

STATE WHETHER ACCESS TO THE PREMISES BY CHILDREN IS RESTRICTED OR PROHIBITED

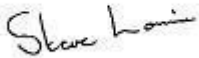
Restricted

LICENCE DATES

Licence first effective date: 24 November, 2005

This premises licence shall be in force from: 25 February, 2014

Issued date of this licence: 4 October, 2019



.....
Steve Lonnia
Head of Licensing Services
On behalf of Sheffield City Council (Issuing licensing authority)



Appendix 'C'

Agreed Conditions:
Environmental Protection Service
South Yorkshire Police

From: [Neal Pates](#)
To: [Ryan Cannister](#); [licensing@sheffield.gov.uk](#)
Cc: [Sean Gibbons \(DEL\)](#); [Elaine Cresswell](#); [Police Licensing](#); [Meltdown Sheffield](#)
Subject: RE: VARIATION - Meltdown E-Sports Bar - 39-41 SNIG HILL - S3 8NA - EPS Response re: Public Nuisance
Date: 20 September 2022 09:50:13

Hi Ryan,

EPS have agreed a couple of conditions with the applicant, for public nuisance prevention. The volunteered conditions read:

- The proposed external seating area to the rear of the premises will only be accessible to customers until 23:00 hours on all days.
- The capacity of the rear external seating area shall be limited to a maximum of 50 persons, reducing to 30 persons from 2100 hours. During busy periods staff shall take reasonable steps to monitor customer numbers in this area, so as not to exceed the maximum permitted capacity.

Please ensure these are included on any licence granted. Let me know if there are any questions or issues. Thanks.

Kind regards,

Neal

Neal Pates (he/him)
Environmental Protection Officer

Environmental Protection Service: Commercial Team
Sheffield City Council

Mob: 07795 528 038

From: [SHEFFIELD_Licensing](#)
To: [licensing@sheffield.gov.uk](#)
Subject: FW: Variation of premise licence-Meltdown, Snig Hill
Date: 13 September 2022 17:06:50

Good afternoon,

Following receipt of the above application we have now received agreement of the following conditions:

- The use of door staff will be risk assessed on an ongoing basis by the licence holder or premise supervisor. Where engaged, door staff shall be licensed by the Security Industry Authority.
- The use of glass alternative drinking vessels shall be utilised in accordance with the premises assessment of risk.

Please place on the licence should the variation be granted.

Thanks.

Lucy Adams

Licensing Assistant

South Yorkshire Police
Licensing Department
Mossway Police Station
Mossway
Sheffield
S20 7XX

Telephone number

T: 0114 2523617 (ext:8617)

Website address - [southyorks.police.uk](https://www.southyorks.police.uk)



Licensing Team

Tracey Klein 0114 2523948 internal 718948
Lucy Adams (Monday/Tuesday/Thursday) 0114 2523617 internal 718617
Ian Armitage 0114 2523618 internal 718618
Catherine Jarvis 0114 2523163 internal 718163
Alicia Marsden 0114 2523111 internal 718 111
Daniel Barraclough 0114 2523556 internal 718556
John O'Malley 0114 2964536 internal 714308

Please be advised that the content of emails may be submitted as evidence to a Licensing hearing should issues arising not be resolved. The Local Council may post them as part of the process on their Website which has public access.

Appendix 'D'

Outstanding Representations:

1 x Local Councillor

2 x Local Residents

From: [Douglas Johnson](#)
To: [licensingsservice](#)
Cc: [Ruth Mersereau](#); [Martin Phipps](#)
Subject: RE: Meltdown E-sports Bar, Snig Hill
Date: 27 September 2022 18:46:52

Hi – could you send me a copy of the full application (and site plan) for this application please?

Could you also treat this formally as an objection on grounds of noise nuisance to adjoining residents? If it can be resolved, I will of course be happy to withdraw it.

Regards,
Douglas

Cllr Douglas Johnson, (Green Party)
City Ward, Sheffield
Chair of Housing Policy Committee
07981 860 662

Secretary: Hazel.Reading@sheffield.gov.uk and Lisa.Malkin@sheffield.gov.uk

From:
Sent: 27 September 2022 10:49
To: Douglas Johnson <douglas.johnson@councillor.sheffield.gov.uk>
Cc: Ruth Mersereau <ruth.mersereau@councillor.sheffield.gov.uk>; Martin Phipps <martin.phipps@councillor.sheffield.gov.uk>; eps admin <eps.admin@sheffield.gov.uk>; licensingsservice <licensingsservice@sheffield.gov.uk>
Subject: RE: Meltdown E-sports Bar, Snig Hill

Dear Douglas,

Thanks for your contact, and for taking an interest in this matter.

I am aware of the application, and have already completed my consultation response as Responsible Authority for Prevention of Public Nuisance.

The noise issues from a few years ago that you reference were from Bassbox, who were in the premises directly above Meltdown. They were a drum and bass nightclub open until 0600 hours, with extreme noise issues (amongst other problems). They had their licence revoked at a hearing requested by myself.

We haven't had similar issues associated with Meltdown and, in fact, the applicant Matthew Collinson was very helpful in resolving the issues at Bassbox and his representation at the hearing really helped to convince the committee of the severity of the issues at Bassbox.

The outside area in question is the same area as was used by Bassbox, but Meltdown don't trade late, and they don't play loud music. Nevertheless, I was mindful that the area is evidenced to be noise sensitive. Matthew was happy to agree a couple of conditions to mitigate noise from the area, which included a 2300 hours curfew, and a reduced capacity for the area after 2100 hours.

I hope this reassures.

Kind regards,

From: Douglas Johnson <douglas.johnson@councillor.sheffield.gov.uk>

Sent: 26 September 2022 23:49

To:

Cc: Ruth Mersereau <ruth.mersereau@councillor.sheffield.gov.uk>; Martin Phipps <martin.phipps@councillor.sheffield.gov.uk>; eps admin <eps.admin@sheffield.gov.uk>; licensingservice <licensingservice@sheffield.gov.uk>

Subject: Meltdown E-sports Bar, Snig Hill

Hi,

I am sure you have looked at the noise issues at these premises previously and I dare say you have been passed this licensing application but in case it's got past you, could you have a close look at it and advise on the latest application?

The key noise issue is the proposal to use a smoking area at the rear of the premises until 11pm. I don't actually know if the venue has been permitted to use this area up to now. I believe there is no condition in the licence but it might have been a requirement through EPS. The issue as I recall is that the noise generated at the rear of the premises particularly affects one side of the adjacent Fitzgerald block of flats, although not the other side that fronts Snig Hill.

Regards,
Douglas

Applicant:

Premises:

Address:

Type of Premises:

Ward:

Legislation &

Type of app:

Application Details:

Mcsquared Esports Ltd

Meltdown Esports Bar

39-41 lower floor

Snig Hill, Sheffield S3 8NA

Sports Bar

City

Licensing Act 2003

Variation of Premises Licence

Change of plan to include rear smoking area until 23:00hrs

5. The capacity of the premises will be limited to a maximum of 150 persons. REMOVE

5. The capacity of the premises will be limited to a maximum of 250 persons.

PROPOSED TO REMOVE - VARIATION APP

14. When the stage is cleared of gaming equipment, members of the public shall not use the area for consumption of alcohol or dancing.

REMOVE

25. On Fridays and Saturdays at least 1 door supervisor

per 100 customers or part thereof will be deployed from 21:00 hours until 15 minutes after the premises close. A minimum of 2 door supervisors will be deployed from 22:00 hours. Door supervisors will use a counting device to determine level of customers within the premises and monitor and manage occupancy levels.

On Fridays and Saturdays a minimum of 2 door supervisors will be located at each point of exit 30 minutes prior to the premises closing until 15 minutes after the premises closes in order to aid the swift dispersal of customers away from the area. Door supervisors will request dispersing customers to be mindful of the nearby noise sensitive premises.

REPLACE WITH

25. On Fridays and Saturdays, 1 door supervisor will be employed from 21:00 hours until 15 minutes after the premises close. At least 2 door supervisors will be deployed for any large scale events and live shows.

+ Door supervisors will request dispersing customers to be mindful of nearby noise sensitive properties

REMOVE

28. Draught beer, cider and spirits will be supplied in polycarbonate drinking vessels after 20:00 hours.

REPLACE

28. Draught beer, cider and spirits will be supplied in polycarbonate drinking vessels on a risk assessed basis and will always be in use during and large scale events or music shows.

31. The smoking area to the rear of the property will only be accessible by the public until 23:00 hours when the venue is open.

Date Received

**Any representations must be made
in writing by:**

5 September 2022

3 October 2022

Cllr Douglas Johnson, (Green Party)
City Ward, Sheffield
Chair of Housing Policy Committee
07981 860 662

Secretary: Hazel.Reading@sheffield.gov.uk and Lisa.Malkin@sheffield.gov.uk

From: Gareth Barrett

Sent: 04 October 2022

To:

Subject: RE: Meltdown Esports Bar - Snig Hill

Good Evening Anthony,

Apologies for the delay in responding to your email, this is the first opportunity I've had to respond following my non-working day on Monday 3rd Oct 2022.

I've noted your comments regarding the Mercury newspaper and it not meeting the threshold of either a local newspaper or circulated within the vicinity as per the requirement made under the Licensing Act 2003, Regulations 2005. My understanding is that there isn't no definition of what constitutes a local paper or a nearby vicinity, this makes the regulation open to interpretation as it's impossible to quantify the distance of what falls within being local or a within nearby vicinity. The definition in the Oxford Dictionary for a vicinity is an area around a particular place. A counter argument is that the premises in question is located within the City Centre and the Mercury Newspaper is available within a distributor within the City Centre. In addition, the Mercury advertises itself as "The Regions Number One Entertainment, Lifestyle and Advertising **Newspaper.**" They explain where they circulate, which covers the whole area of Sheffield, as well as other areas within South Yorkshire.

I have sought legal guidance on the matter to which our solicitor concurs that there's a distinct lack of no definition of a 'nearby vicinity', or 'local newspaper', which she feels is deliberate. The Licensing Act 2003 and associated regulations are intended to be a 'light-touch' approach and therefore there are many facets which are left woolly and undefined in order to offer greater flexibility.

I will of course be contacting the Mercury tomorrow to obtain a full list of its distributors but at this stage, I'm satisfied that the advertisement meets the requirement under section 25 of the regulations.

In answer to your email following this one, it appears that both the variation application and plans submitted in 2019 failed to attach to my recent email. They should, hopefully, be attached to this email for your records. It also appears that there may be an issue with the public register since the application 204681 showing as open with a from date of Feb 2014 is in fact the latest variation application. Application 174009 also displaying the same date of Feb 2014 is for the variation submitted in 2019. The public register pulls the information from the administration systems used to log an application, I'm unable to ascertain why these dates are incorrect and have raised this issue at senior management level so it can be remedied as soon as practicable.

I appreciate that the above information may not be the result you were hoping for but I can assure you that my decision to uphold the notice wasn't taken lightly.

The Application must now be determined at the licensing sub-committee within the next 19 working days,



from the date of this email, which you will receive a copy of the Licensing Sub-Committee report including the time and date for the hearing in due course.

Kind Regards,

Gareth Barrett

✉: **Licensing Enforcement & Technical Officer**

Licensing | Business Strategy and Regulation |
Place Portfolio | Operational Services |
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Staniforth Road | Sheffield | S9 3HD

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☎: 07917 517319

✉: gareth.barrett@sheffield.gov.uk
www.sheffield.gov.uk/licensing

 Please don't print this e-mail unless you really need to!

From:

Sent: 30 September 2022 15:16

To: Gareth Barrett <Gareth.Barrett@sheffield.gov.uk>

Subject: RE: Meltdown Esports Bar - Snig Hill

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Gareth,

I have sent a response to this earlier today with a few pictures attached but missed one point which I would like to raise and also recognised the attachments might stop the previous email from coming through on your end so wanted to get confirmation that it was received?

The point I wanted to add to the earlier response was with regards:

(b) by publishing a notice—

(i) in a local newspaper or, if there is none, in a local newsletter, circular or similar document, circulating in the vicinity of the premises;

(ii) on at least one occasion during the period of 10 working days starting on the day after the day on which the application was given to the relevant licensing authority.

I have attached the published notice in a newspaper (issue 1484 Front & Legal 14th Sept.pdf) as per Section 25, subsection b(ii).

I do not believe that the “Mercury” meets the threshold of either a “local newspaper” or of “circulating in the vicinity of the premises” as I have been unable to find copies of it anywhere in the locality including in the co-op which it states on its site is a “distribution centre” – in fact the manager of the co-op stated he had never seen that paper before and didn’t know of it despite having worked in several co-ops in the area.

I checked at “co-op”, “Kommune”, “Bankers Draft”, “Poundland”, “Tesco”, “Sainsburys”, “the Social”, “Three Cranes”, “D’Cups” and “Sunday Munch” which I believe offers a large enough sample of locations “in the vicinity of the venue” to prove it has not met the threshold for the requirement for “circulating in the vicinity of the premises”.

The closest place I could find a copy was at the information centre in The Moor Market 1 mile walk or 2.5 miles drive away. This would certainly not constitute “circulating in the vicinity of the premises” in any reasonable definition of “circulating” or “vicinity”.

As a professional in the print industry with almost 20 years of experience in owning and managing printing businesses (including printing small newsletters and publications) I can safely say that despite a strong awareness of printed goods, I have

never seen this newspaper in print and believe it to be fabricating its claims of reaching 50k people in printed form, especially given the Star only reaches 7229 people on average per issue ([Sheffield Star - Data - ABC | Audit Bureau of Circulations](#)). It's claims on pick-up and advertising response rates are clearly fabricated and belong in the realms of polls in dictatorships (they claim "over 98%" verified pick-up rate & 94% immediate response rate to adverts); an average leaflet in the UK will have between 0.5% and 4% response rate depending on well designed and targeted they are and whilst this isn't a leaflet advertising driven free publications do not achieve much different rates.

Just to check the above claims I watched the location of the papers in the Moor Market for several minutes and not one person even noticed them, never mind picked one up and the likeliness of many people doing so is very low given its location away from the food or drinks areas where the majority of customers spend time.

The "Regions most competitively priced legal notice advertising" (as it advertises itself on the header of its website) is clearly all it is which in turn means it does not comply with the requirement for notices being published in a "local newspaper". The fact it is not available at any of the local shops or venues I visited including those it claimed to be available in, also demonstrates this does not meet the requirement for "circulating in the vicinity of the venue".

If SC licensing has a list of newspapers they deem acceptable I am sure this would not make it into it if any due diligence has been done.

As such I believe the period for public response needs to be extended and the notice published in a newspaper that meets the threshold for acceptability on the basis of the intent of the relevant regulations.

Yours faithfully,

Anthony Wood

From: Gareth Barrett <Gareth.Barrett@sheffield.gov.uk>

Sent: 28 September 2022 13:08

To:

Subject: RE: Meltdown Esports Bar - Snig Hill

Hi Anthony,

I've just been forward a couple of emails between Cllr Douglas Johnson and Neal Pates from Environmental Protection Services (EPS) as it appears Cllr Johnson has raised similar concerns to yourself. I have included Neal's response as it does clarify some of the points raised.

Neals Response:

Dear Douglas,

Thanks for your contact, and for taking an interest in this matter.

I am aware of the application, and have already completed my consultation response as Responsible Authority for Prevention of Public Nuisance.

The noise issues from a few years ago that you reference were from Bassbox, who were in the premises directly above Meltdown. They were a drum and bass nightclub open until 0600 hours, with extreme noise issues (amongst other problems). They had their licence revoked at a hearing requested by myself.

We haven't had similar issues associated with Meltdown and, in fact, the applicant Matthew Collinson was very helpful in resolving the issues at Bassbox and his representation at the hearing really helped to convince the committee of the severity of the issues at Bassbox.

The outside area in question is the same area as was used by Bassbox, but Meltdown don't trade late, and they don't play loud music. Nevertheless, I was mindful that the area is evidenced to be noise sensitive. Matthew was happy to agree a couple of conditions to mitigate noise from the area, which included a 2300 hours curfew, and a reduced capacity for the area after 2100 hours.

I hope this reassures.

Kind regards,

Neal

Cllr Johnson's Response:

Hi Neal,

Many thanks and I am glad you have had a look at this.

A question that has been raised is over concerns that this area at the rear is an amphitheatre so noise reverberates but also that it has (apparently) seating for 50 people at a time. This therefore suggests it is not so much a "smoking area" as a beer garden. With the increase in capacity, this area is much more likely to be full much more frequently and there is quite a lot of housing in very close proximity. Do you think there is anything more that could be done short of restricting the area? What is the current proposed maximum number from 9pm?

Regards,
Douglas

Neals Final Response:

Dear Douglas,

The conditions which have been volunteered, following discussion and agreement with EPS, are;

- The proposed external seating area to the rear of the premises will only be accessible to customers until 23:00 hours on all days.
- The capacity of the rear external seating area shall be limited to a maximum of 50 persons, reducing to 30 persons from 2100 hours. During busy periods staff shall take reasonable steps to monitor customer numbers in this area, so as not to exceed the maximum permitted capacity.

Whilst there will always be some potential for issues to arise, I'm comfortable that this agreement is reasonable. In fact, my understanding of the Act is that Mr Collinson did not need to include the external seating area in this application, and that he could, under the terms of the existing licence, use this area with unrestricted capacity until 0600 hours. I therefore feel the agreement represents 'good value', and I'm unwilling to jeopardise it, and the current good will, by seeking further restrictions.

Matthew advised me they have, in fact, been using the rear area during lockdown, and that this has proceeded without complaint (save for a single instance when the use accidentally overran). Matthew did voluntarily avoid the use of the area whilst Bassbox were trading, because of the potential conflict and problems it would have caused. However, since Bassbox closed, we have not had any complaints regarding Meltdown. I understand that the rear yard is mainly used during the day and early evening in the warmer months.

The following is extracted from the Section 182 Guidance issued under the Licensing Act. I think the last section, 8.37, is applicable in this case.

Beer gardens or other outdoor spaces

- 8.35 Applicants will want to consider whether they might want to use a garden or other outdoor space as a location from which alcohol will be consumed. The sale of alcohol is to be treated as taking place where the alcohol is appropriated to the contract. In scenarios where drink orders are taken by a member of staff in the garden or outdoor space and the member of staff then collects the drinks from the licensed premises and returns to deliver them to the customer this would be treated as an off-sale and any conditions that relate to off-sales would apply.
- 8.36 In such cases it will be not necessary to include the garden or other outdoor space on the plan as part of the area covered by the premises licence. However, it will be necessary for the applicant to include the garden or other outdoor space on the plan as part of the area covered by the premises licence if the intention is to provide a service whereby drinks are available for sale and consumption directly from that area (i.e. the provision of on-sales). This would apply in the case of an outdoor bar or a service whereby a member of staff who is in the garden or outdoor space carries with them drinks that are available for sale (without the need for the staff member to return to the licensed premises to collect them).
- 8.37 **If the beer garden or other outdoor area is to be used for the consumption of off-sales only, there is no requirement to show it on the plan of the premises,** but the prescribed application form requires the applicant to provide a description of where the place is and its proximity to the premises.

Kind regards,

Neal

Neal is correct, section 8.37 made under the 182 guidance (above) enables beer gardens or other outdoor areas to be used for consumption of off-sales only without the need to be displayed on the plans. As such this area can currently be used with an unrestricted capacity within the premises opening hours. Neal has negotiated voluntary conditions with the applicant to restrict this area in order to mitigate the noise issues previously witnessed at Bass Box. My personal advice on this is to enable the variation to be granted with the proposed conditions. If this area then becomes a noise issue, we at least have restrictions on the area where compliance checks can/will be made. It will also provide a baseline to further restrict the area, by means of a review, should it undermine one or more of the four core licensing objectives.

With regards to increasing maximum capacities with less front line security, the maximum capacities at a premises are based on a

number factors including the number of toilet provisions, number of emergency exits, width of the exits and available floor space, these provisions will be assessed by both a Health and Safety Inspector and a South Yorkshire Fire and Rescue Officer during the consultation period. Although the applicant has requested a reduction in the number of door supervisors, South Yorkshire Police have agreed that the need for door supervisors will be risk assessed by the Licensee and DPS

The Police have agreed a condition whereby the need for security will be risk assessed on an ongoing basis by the DPS and Licensee. The risk assessment is based on a number of factors but should include the expected numbers attending, the type of clientele the venue attracts for every event. The number of door staff required should also be based upon the purple guidance. This condition provides Police Licensing Officers powers to ensure a sufficient number of door supervisors are present whilst the premises are open.

I trust that the above information answers your points raised but again should you need any further clarification or have any further questions please do not hesitate to contact me direct.

Kind Regards,

Gareth Barrett

✉: **Licensing Enforcement & Technical Officer**

Licensing | Streetscene and Regulation

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 Please don't print this e-mail unless you really need to!

From:

Sent: 27 September 2022 21:33

To: Gareth Barrett <Gareth.Barrett@sheffield.gov.uk>

Subject: RE: Meltdown Esports Bar - Snig Hill

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thank you very much Gareth, especially for the rapid turnaround given the time sensitive nature of this issue.

The area out the back is not suitable for use as a "smoking area" or as is the case, with how they have used it without licence or permission since during Covid, as a beer garden with seating for over 50 people. When they first took on the lease the manager/owner Matthew himself told me he was aware of the noise issues back there and agreed it wasn't suitable for use as a smoking area and wouldn't be looking to utilise it – Smoking was to be done out front.

It seems bizarre that they are now trying to increase capacity, get permission to use the rear and at the same time reduce security – ie. Greater area to cover and impossible to maintain a presence on the door whilst enforcing the restrictions on the rear, for 1 security guard covering 250 people.

Anyway, I will look to prepare a more suitable response but given the amphitheatre like nature of this space it doesn't require more than a few people to become a noise issue for a lot of neighbouring properties.

Best wishes,

Anthony

From: Gareth Barrett <Gareth.Barrett@sheffield.gov.uk>

Sent: 27 September 2022 17:40

To:

Subject: RE: Meltdown Esports Bar - Snig Hill

Good afternoon Anthony,

As per your email dated 25th September 2022, I have included the requested documentation including a copy of the original grant of premises licence (twist original premises licence) and subsequent variations and their respective determination at the licensing sub committee. I have also included (below) requested changes and further agreed conditions on the recently submitted variation for Meltdown.

Section 3 of 18	
VARIATION	
Do you want the proposed variation to have effect as soon as possible? <input checked="" type="radio"/> Yes <input type="radio"/> No	
Do you want the proposed variation to have effect in relation to the introduction of the late night levy? <input type="radio"/> Yes <input checked="" type="radio"/> No	
You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable to the late night levy.	
If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend <input type="text"/>	
Describe Briefly The Nature Of The Proposed Variation	
Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.	
CHANGE OF LAYOUT AND INCREASE OF CAPACITY FROM 150 TO 250	
ADDITION OF FORMER SMOKING AREA TO REAR OF PREMISES VOLUNTARILY REMOVED AS PART OF LAST VARIATION IN 2019	
REMOVAL OF CONDITION 14 - "When the stage is cleared of gaming equipment, members of the public shall not use the area for consumption of alcohol or dancing."	
AMEND CONDITIONS 5, 25, 28	
5. "The capacity of the premises will be limited to a maximum of 250 persons"	
25. "On Fridays and Saturdays 1 Door Supervisor will be deployed from 21:00 hours until 15 minutes after the premises close. At least 2 Door Supervisors will be deployed for any large scale events and live music shows. Door Supervisors will request dispersing customers to be mindful of nearby noise sensitive premises."	
28. "Draught beer, cider and spirits will be supplied in polycarbonate drinking vessels on a risk assessed basis and will always be in use during and large scale events or music shows."	

Annex 2 - Conditions consistent with the operating schedule

1. There shall be no adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.
2. A Colour CCTV system to the specification of South Yorkshire Police will be fitted, maintained and in use at all times when the premises are open. CCTV images will be stored for 30 days. Police will be given access to the copies of images for purposes in connection with the prevention and detection of crime and disorder.
3. No films or videos of any description will be shown so that they can be viewed by persons under the age of any applicable BBFC/Local Authority certification.
4. The DPS or some other such person will be assigned to act as lead safeguarder for children's issues at the premises.
5. The capacity of the premises will be limited to a maximum of 150 persons. REMOVE
5. The capacity of the premises will be limited to a maximum of 250 persons.

6. The premises licence holder shall prominently display notices on all building exits reminding patrons to leave the premises and use external areas quietly, so as not to disturb neighbours.

7. Doors intended to function as part of an acoustic lobby shall not be propped open at any time.

8. The designated premises supervisor or a nominated member of staff must take a pro-active approach to noise control, regularly and frequently checking that noise from patrons using the external areas on or within the immediate vicinity of the premises, and any breakout or transmission of internal noise to such areas, is managed so as to prevent nuisance.

9. No amplified sound shall be played except through an in-house sound system fitted with a sound limiter, the design and settings of which shall have received the prior written approval of Sheffield City Council's Environmental Protection Service.

10. All ventilation outlets serving licensed areas are to be acoustically baffled.

11. Exits intended for emergency use only shall not otherwise be left open.

12. The venue door supervisors or a designated member of staff are to control noise from patrons, and those persons wishing to enter who are outside and in close proximity to the premises, so as to prevent nuisance.

13. In the event that the investigation of complaints received evidences nuisance due to noise breakout from the premises then, notwithstanding any sound attenuation works already undertaken, a further scheme of sound attenuation works capable of preventing noise nuisance from the premises shall be submitted to and approved by the Environmental Protection Service. Such further scheme of works shall then be installed as approved within an agreed timescale and shall thereafter be retained.

PROPOSED TO REMOVE - VARIATION APP

14. When the stage is cleared of gaming equipment, members of the public shall not use the area for consumption of alcohol or dancing.

15. A permanent fixed residual current device (RCD) must protect the electrical power serving all amplified music equipment used for the purposes of live music or similar entertainment.

16. Text/Radio pagers must be in use at all times door supervisors are deployed. The pager link will be activated, made available and be monitored by the DPS at all times that the premises are open to the public. All instances of crime and disorder will be reported via text/radio pager link by the DPS or nominated representative to an agreed Police contact point.

17. No customers carrying open or sealed vessels shall be admitted to the premises at any time that the premises are open to the public.

18. Once an hour after 24:00, a staff member or door supervisor will make external sweeps to check that noise from the premises is not audible.

19. No externally mounted wall speakers are permitted.

20. All doors and windows will be kept closed after 22:00 hours except for the purposes of access and egress and in the event of an emergency.

21. Telephone numbers for taxi firms will be displayed in prominent locations.

22. Staff and/or door supervisors will ensure that people do not congregate outside the premises.

23. Smokers will be requested not to congregate on Bank Street.

24. No drinks in open containers shall be taken off the premises or beyond the doors located on Snig Hill.

REMOVE

25. On Fridays and Saturdays at least 1 door supervisor per 100 customers or part thereof will be deployed from 21:00 hours until 15 minutes after the premises close. A minimum of 2 door supervisors will be deployed from 22:00 hours. Door supervisors will use a counting device to determine level of customers within the premises and monitor and manage occupancy levels. On Fridays and Saturdays a minimum of 2 door supervisors will be located at each point of exit 30 minutes prior to the premises closing until 15 minutes after the premises closes in order to aid the swift dispersal of customers away from the area. Door supervisors will request dispersing customers to be mindful of the nearby noise sensitive premises.

REPLACE WITH

25. On Fridays and Saturdays, 1 door supervisor will be employed from 21:00 hours until 15 minutes after the premises close. At least 2 door supervisors will be deployed for any large scale events and live shows.

+ Door supervisors will request dispersing customers to be mindful of nearby noise sensitive properties

26. An incident log book will be kept at the premises and made available to the Police or other responsible authority on request.

27. There will be a written drugs policy. Regular drug searches will be carried out and the results recorded in a log book.

REMOVE

28. Draught beer, cider and spirits will be supplied in polycarbonate drinking vessels after 20:00 hours.

REPLACE

28. Draught beer, cider and spirits will be supplied in polycarbonate drinking vessels on a risk assessed basis and will always be in use during and large scale events or music shows.

29. No under 18's are permitted into the premises after 19:00 hours.

30. A challenge 25 policy is to be in force, acceptable forms of identification will be passport or photocard driving licence.

31. The smoking area to the rear of the property will only be accessible by the public until 23:00 hours when the venue is open.

Agreed Conditions with Police Licensing - 13/09/2022 (PENDING VARIATION)

1. The use of door staff will be risk assessed on an ongoing basis by the licence holder or premise supervisor. Where engaged, door staff shall be licensed by the Security Industry Authority.

2. The use of glass alternative drinking vessels shall be utilised in accordance with the premises assessment of risk.

Agreed Conditions with EPS - 20/09/2022 (PENDING VARIATION)

1. The proposed external seating area to the rear of the premises will only be accessible to customers until 23:00 hours on all days.

2. The capacity of the rear external seating area shall be limited to a maximum of 50 persons, reducing to 30 persons from 2100 hours. During busy periods staff shall take reasonable steps to monitor customer numbers in this area, so as not to exceed the maximum permitted capacity.

As you can see from the agreed conditions with Environmental Protections Services(EPS), measures have been put in place, should the application be granted, to address the issues residents previously experienced with the premises known as Bass Box.

I've also noted your comments regarding the lack of advertisement for the recent variation application and I can confirm that the legal requirement, made under the Licensing Act 2003 Regulations 2005, requires the applicant to display the notice:

(a)for a period of no less than 28 consecutive days starting on the day after the day on which the application was given to the relevant licensing authority, by displaying a notice,

(i)which is—

(aa)of a size equal or larger than A4,

(bb)of a pale blue colour,

(cc)printed legibly in black ink or typed in black in a font of a size equal to or larger than 16;

(ii)in all cases, prominently at or on the premises to which the application relates where it can be conveniently read from the exterior of the premises and in the case of a premises covering an area of more than 50 metres square, a further notice in the same form and subject to the same requirements every fifty metres along the external perimeter of the premises abutting any highway; and

(b)by publishing a notice—

(i)in a local newspaper or, if there is none, in a local newsletter, circular or similar document, circulating in the vicinity of the premises;

(ii)on at least one occasion during the period of 10 working days starting on the day after the day on which the application was given to the relevant licensing authority.

I have attached the published notice in a newspaper (issue 1484 Front & Legal 14th Sept.pdf) as per Section 25, subsection b(ii). Dependant upon the premises covering an area of more than 50Sqm, the notice on the door may be sufficient as per section 25, subsection a(ii). I have arrange for colleagues to check the external area to assess if the premises are compliant with the requirement. Unfortunately, there isn't a legal requirement to notify residents by any other means.

Should you feel that the proposed additional conditions do not suitably address your concerns or that proposed changes will undermine 1 or more of the 4 core licensing objectives, please email the licensing service your formal objection at licensing@sheffield.gov.uk

I trust that the above information answers your points raised but should you require any futher clarification please do not hesitate to contact me direct.

Kind Regards,

Gareth Barrett

✉: **Licensing Enforcement & Technical Officer**

Licensing | Streetscene and Regulation
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☎: 07917 517319

✉: gareth.barrett@sheffield.gov.uk

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Please don't print this e-mail unless you really need to!

From:

Sent: 26 September 2022 12:02

To: licensingservice <licensingservice@sheffield.gov.uk>

Subject: Meltdown Esports Bar - Snig Hill

To whom it may concern,

Please could you send me all the relevant details regarding the original licence granted to Meltdown, any variations in the interim and the current requested variations.

It is my understanding that no notice beyond that posted on the door of the venue has been made to local residents and given the historical noise issues when this space has been used as a smoking area (including by the current tenants and more specifically by Bass Box when the council removed that permission due to the noise issues for residents), I believe all residents of the neighbouring properties should be informed and given an opportunity to respond. Most of them back on to that smoking area and would not in the normal course of things pass the venue so would not be aware of this proposed change.

It is also worth noting that this area acts as an amphitheatre with any noise produced in that space massively amplified and impacting a peculiarly large area and thus number of residents.

Best wishes,

Anthony Wood

From:
To:
Subject: FW: Reference: Meltdown Esports Bar - Snig Hill
Date: 19 October 2022 14:55:03

Good Evening John,

As the last date for representations ends at midnight on the 3rd October 2022 we have limited options at this stage given the current time constraints, I have therefore accepted your email as a formal representation made against the above premises variation application.

In order to accept a formal representation made against a variation application made under the above legislation, we as an Authority must take into consideration whether any changes to licensable activities will have any impact on the four core Licensing Objectives (prevention of crime and disorder, prevention of public nuisance, public safety and the protection of children from harm).

I have accepted your objection against the variation as I am of the opinion that it may undermine the prevention of public nuisance objective. A Licensing sub-committee hearing must be held for determination within 20 working days from the date of end of period for representations.

The Licensing Act 2003 (Hearings) Regulations 2005 governing hearings may be found on the www.legislation.gov.uk website.

I can confirm that the licensing authority expects those making representations to an application make every effort to attend the licensing committee hearing in order to give evidence at the hearing in support of your objection. The Licensing Authority (committee) will consider all written comments in the absence of those making representations and apply appropriate weight; however, non-attendance at the licensing hearing will not allow clarification on points.

An Environmental Protection Officer has recently assessed the Variation application and the applicant has agreed to include a further two conditions (below) requested by the Environmental Protection Officer. These conditions will be included within the operating schedule should the variation be granted.

1. The proposed external seating area to the rear of the premises will only be accessible to customers until 23:00 hours on all days.
2. The capacity of the rear external seating area shall be limited to a maximum of 50 persons, reducing to 30 persons from 2100 hours. During busy periods staff shall take reasonable steps to monitor customer numbers in this area, so as not to exceed the maximum permitted capacity.

If you feel that the additional conditions mitigate your concerns regarding the rear external area, please respond to this email stating that you wish to formally withdraw your objection. If this is not the case, your representations will still stand and you will receive formal notification of the date and time of the hearing once

arranged, including a copy of the full report detailing the application and details of any objections received.

If you have any further questions or queries in the interim, please do not hesitate to contact me direct.

Kind Regards,

Gareth Barrett

✉: **Licensing Enforcement & Technical Officer**

Licensing | Streetscene and Regulation
Block C | Staniforth Road Depot |
Staniforth Road | Sheffield | S9 3HD

☎: 0114 2734264

☎: 0114 205 2250

☎: 07917 517319

📧: gareth.barrett@sheffield.gov.uk
www.sheffield.gov.uk/licensing

 Please don't print this e-mail unless you really need to!

From:

Sent: 02 October 2022 15:52

To: Gareth Barrett <Gareth.Barrett@sheffield.gov.uk>

Subject: Reference: Meltdown Esports Bar - Snig Hill

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Gareth,

I am unsure of the protocol in objecting to a Variation of a Premises Licence under Section 34 of the Licencing Act 2003, so please accept this email as written representation and a recorded objection to the application.

I will keep the reasons brief and to the point.

Meltdown Esports Bar on Snig Hill fronts onto a broad street which is largely mixed use along its length, comprising some commercial premises that do not open late into the evening and residential above and to the side. However, to the rear, where the application to make changes to the beer garden/smoking area will have the greatest impact, all properties are exclusively residential. Meltdown sits at the apex of a triangle of roads formed by the exclusively residential Peel House to one side and apartments along the length of Bank Street to the other. Thus, the smoking area/beer garden is a major nuisance for residential occupiers of at least fifty flats, and no fewer than 22 flats directly overlook the smoking area with a good proportion of those directly above. It would be evident upon any inspection that this area gives rise to significant noise pollution at any time and unacceptable air pollution if used as a smoking area.

I believe that any inspection of the rear of the premises would clearly show that any extension of capacity, any increase in type of use and in particular any use at all of the rear space on an evening represents an unacceptable nuisance for residential neighbours.

Your sincerely,

John Clark

Appendix 'E'

Hearing Notices / Regulations / Procedures



**Notice of hearing of representations
in respect of the following application:
LA03 Variation of a Premises Licence Application**

Councillor Douglas Johnson

Sent via email: douglas.johnson@councillor.sheffield.gov.uk

The Sheffield City Council being the licensing authority, on the 5th September 2022 received an application in respect of the premises known as;

Meltdown E-Sports Bar, 39-41 Snig Hill, Sheffield, S3 8NA

During the consultation period, the Council received a representations from the following Interested Parties:

**1 x Local Councillor
2 x Local Residents**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that the representation will be considered at a hearing to be held in a meeting room at Sheffield City Council, The Town Hall, Pinstone Street, Sheffield S1 2HH, on **Monday 31st October 2022, 10am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representation which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) The representation you have made with reference to these particular premises and the four core objectives.
- 2) You may also be asked questions by the parties to the hearing, relating to your representations.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD, or LicensingService@sheffield.gov.uk** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 19th October 2022

Signed: Jayne Gough
The officer appointed for this purpose

Please address any communications to: Licensing Service, Sheffield City Council, Block C Staniforth Road Depot Staniforth Road Sheffield S9 3HD. licensingService@sheffield.gov.uk



**Notice of hearing of representations
in respect of the following application:
LA03 Variation of a Premises Licence Application**

Anthony Wood
Local Resident

Sent via email: xxxxxxxxx

The Sheffield City Council being the licensing authority, on the 5th September 2022 received an application in respect of the premises known as;

Meltdown E-Sports Bar, 39-41 Snig Hill, Sheffield, S3 8NA

During the consultation period, the Council received a representations from the following Interested Parties:

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Dated: 19th October 2022

Signed: Jayne Gough
The officer appointed for this purpose



**Notice of hearing of representations
in respect of the following application:
LA03 Variation of a Premises Licence Application**

John Clark
Local Resident

Sent via email: xxxxxxxxx

The Sheffield City Council being the licensing authority, on the 5th September 2022 received an application in respect of the premises known as;

Meltdown E-Sports Bar, 39-41 Snig Hill, Sheffield, S3 8NA

During the consultation period, the Council received a representations from the following Interested Parties:

**1 x Local Councillor
2 x Local Residents**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

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The documents which accompany this notice are the relevant representation which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) The representation you have made with reference to these particular premises and the four core objectives.
- 2) You may also be asked questions by the parties to the hearing, relating to your representations.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD, or LicensingService@sheffield.gov.uk** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 19th October 2022

Signed: Jayne Gough
The officer appointed for this purpose



**Notice of hearing of representations
in respect of the following application:
LA03 Variation of a Premises Licence Application**

Matthew Collinson
McSquared E-Sports Ltd

Sent via email: sheffield@meltdown.bar

The Sheffield City Council being the licensing authority, on the 5th September 2022 received an application in respect of the premises known as;

Meltdown E-Sports Bar, 39-41 Snig Hill, Sheffield, S3 8NA

During the consultation period, the Council received a representations from the following Interested Parties:

**1 x Local Councillor
2 x Local Residents**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that the representation will be considered at a hearing to be held in a meeting room at Sheffield City Council, The Town Hall, Pinstone Street, Sheffield S1 2HH, on **Monday 31st October 2022, 10am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representation which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) Your response to the representation made, upon which you may ask and be asked questions by the parties to the hearing.
- 2) You may also be asked questions by the parties to the hearing, relating to your application for a licence.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD, or LicensingService@sheffield.gov.uk** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 19th October 2022

Signed: Jayne Gough

The officer appointed for this purpose

Please address any communications to: Licensing Service, Sheffield City Council, Block C Staniforth Road Depot Staniforth Road Sheffield S9 3HD. licensingService@sheffield.gov.uk

NOTES

Right of attendance, assistance and representation

15. Subject to regulations 14(2) and 25, a party may attend the hearing and may be assisted or represented by any person whether or not that person is legally qualified.

Representations and supporting information

16. At the hearing a party shall be entitled to –
- (a) in response to a point upon which the authority has given notice to a party that it will want clarification under regulation 7(1)(d), give further information in support of their application, representations or notice (as applicable),
 - (b) if given permission by the authority, question any other party; and
 - (c) address the authority

Failure of parties to attend the hearing

20. – (1) If a party has informed the authority that he does not intend to attend or be represented at a hearing, the hearing may proceed in his absence.
- (2) If a party who has not so indicated fails to attend or be represented at a hearing the authority may:–
- (a) where it considers it to be necessary in the public interest, adjourn the hearing to a specified date, or
 - (b) hold the hearing in the party's absence.
- (3) Where the authority holds the hearing in the absence of a party, the authority shall consider at the hearing the application, representations or notice made by that party.
- (4) Where the authority adjourns the hearing to a specified date it must forthwith notify the parties of the date, time and place to which the hearing has been adjourned.

Procedure at hearing

21. Subject to the provisions of the Regulations, the authority shall determine the procedure to be followed at the hearing.
22. At the beginning of the hearing, the authority shall explain to the parties the procedure which it proposes to follow at the hearing and shall consider any request made by a party under regulation 8(2) for permission for another person to appear at the hearing, such permission shall not be unreasonably withheld.
23. A hearing shall take the form of a discussion led by the authority and cross-examination shall not be permitted unless the authority considers that cross-examination is required for it to consider the representations, application or notice as the case may require.
24. The authority must allow the parties an equal maximum period of time in which to exercise their rights provided for at regulation 16.
25. The authority may require any person attending the hearing who in their opinion is behaving in a disruptive manner to leave the hearing and may –
- (a) refuse to permit that person to return, or
 - (b) permit him to return only on such conditions as the authority may specify,
- but such a person may, before the end of the hearing, submit to the authority in writing any information which they would have been entitled to give orally had they not been required to leave.

LICENSING ACT 2003

Form LAR 1
Regulation 8

Premises: Meltdown E-Sports Bar, 39-41 Snig Hill, Sheffield, S3 8NA
Type of App: LA03 Variation of a Premises Licence Application
Hearing Date: 31st October 2022 – 10am.

Notice of actions following receipt of notice of hearing

To **Licensing Service,
Sheffield City Council
Block C Staniforth Road Depot
Staniforth Road
Sheffield
S9 3HD**

I **Matthew Collinson**

of **McSquared E-Sports Ltd**

hereby confirm that I have received the Notice of Hearing dated 19th October 2022 and notify you as follows **(please complete)**:

I intend to attend the hearing at 10am on Monday 31st October 2022 in Sheffield Town Hall.

I do not intend to attend the hearing

I intend to be represented at the hearing by:

I consider the hearing to be unnecessary because:

.....

I request thatshould appear at the hearing and set out below the point or points on which this person may be able to assist the authority in relation to this application, representations or notice of the party making the request.

Dated: Signed:.....

Please see Regulation 8 overleaf

Please complete this form and return it to:
Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD.

licensing@sheffield.gov.uk

Regulation 8

- (1) A party shall give to the authority within the period of time provided for in the following provisions of this regulation a notice stating –
 - (a) whether he intends to attend or be represented at the hearing;
 - (b) whether he considers a hearing to be unnecessary
- (2) In a case where a party wishes any other person (other than the person he intends to represent him at the hearing) to appear at the hearing, the notice referred to in paragraph (1) shall contain a request for permission for such other person to appear at the hearing accompanied by details of the name of that person and a brief description of the point or points on which that person may be able to assist the authority in relation to the application, representations or notice of the party making the request.
- (3) In the case of a hearing under –
 - (a) section 48(3)(a) (cancellation of interim authority notice following police objection), or
 - (b) section 105(2)(a) (counter notice following police objection to temporary event notice),

the party shall give the notice no later than one working day before the day or the first day on which the hearing is to be held.

- (4) In the case of a hearing under –
 - (a) section 167(5)(a) (review of premises licence following closure order),
 - (b) paragraph 4(3)(a) of Schedule 8 (determination of application for conversion of existing licence), paragraph 16(3)(a) of Schedule 8 (determination of application for conversion of existing club certificate)
 - (c) paragraph 26(3)(a) of Schedule 8 (determination of application by holder of justices' licence for grant of personal licence),

the party shall give the notice no later than two working days before the day or the first day on which the hearing is to be held.

- (5) In any other case, the party shall give the notice no later than five working days before the day or the first day on which the hearing is to be held.

Licensing Act 2003 – Hearing Procedure – Regulation 7 (1)

This procedure has been drawn up in accordance with the Licensing Act 2003 to assist those parties attending Licensing Committee hearings.

1. The hearing before the Council is Quasi Judicial.
 2. The Chair of the Licensing Committee will introduce the Committee and ask officers to introduce themselves.
 3. The Chair will ask the applicants to formally introduce themselves.
 4. The Solicitor to the Committee will outline the procedure to be followed at the hearing.
 5. Hearing Procedure:-
 - (a) The Licensing Officer will introduce the report.
 - (b) Questions concerning the report can be asked both by Members and the applicant.
 - (c) The Licensing Officer will introduce in turn representatives for the Responsible Authority and Interested Parties who will be asked to detail their relevant representations.
 - (d) Members may ask questions of those parties
 - (e) With the leave of the Chair the applicant or his representative may cross examine the representatives of the Responsible Authorities and Interested Parties.
 - (f) The applicant/licensee (or his/her nominated representative) will then be asked to:-
 - (i) detail the application;
 - (ii) provide clarification on the application and respond to the representations made.
 - (g) The applicant/licensee (or his/her nominated representative) may then be asked questions by members and with the leave of the Chair from the other parties present.
 - (h) The applicant will then be given the opportunity to sum up the application.
 - (i) The Licensing Officer will then detail the options.
 - (j) There will then be a private session for members to take legal advice and consider the application.
 6. The decision of the Licensing Committee will be given in accordance with the requirements of the Licensing Act 2003 and regulations made there under.
- NB: 1) At any time in the Licensing Process Members of the Committee may request legal advice from the Solicitor to the Committee. This advice may be given in open session or in private.
- 2) The Committee Hearing will be held in public unless and in accordance with the Regulations the Committee determine that the public should be excluded.

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